

Approved

City of York Board of Architectural Review
Minutes
April 3, 2023

Members present:

Chairperson Beth Johnston
Diane Hanlon
Linda Lowman
Gene Gaulin

Members absent:

Quinn Witte
Missy Coleman
Gary Stewart

Others present:

Planning Director Breakfield
Planner Kim Womble
Chris White
(see sign in sheet)

Chairperson Beth Johnston called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the March 6, 2023 meeting. Upon a Motion by Gene Gaulin, seconded by Linda Lowman, the Board approved the draft Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) application for Phase II of the City Park located at 245 Raille Street. The application includes a stage addition as well as restrooms and landscaping.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Linda Lowman, seconded by Diane Hanlon, the Board unanimously conditionally approved the application as submitted based on the architectural elevations being:

- wood or hardi-plank siding for the stage
- columns and roof structure shall be wood for the stage
- exterior façade of restroom building shall be brick to match stage
- raised seam metal roofing shall be used for stage and restroom roof (both shall match)

The third item of business was consideration of a certificate of appropriateness (COA) application for Phase II of the City Park located at 245 Raille Street. The application includes a stage addition as well as restrooms and landscaping.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Linda Lowman, the Board unanimously approved the application as submitted

The fourth item of business was consideration of a certificate of appropriateness (COA) application for a plaque for the cedar tree located in front of the York County Courthouse located at 2 South Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

The fifth item of business was consideration of a certificate of appropriateness (COA) application for sidewalk repair located at The Church of the Good Shepherd at 108 East Liberty Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gary Stewart, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The sixth item of business was consideration of a certificate of appropriateness (COA) application for a fence around a swimming pool located at 21 Wright Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Linda Lowman, the Board unanimously conditionally approved the application as submitted based on the proposed fence being entirely black aluminum per specifications (no vinyl privacy component).

The seventh item of business was consideration of a certificate of appropriateness (COA) application to maintain and secure the outbuilding located at 10 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by Diane Hanlon, the Board unanimously conditionally approved the application as submitted based on the windows meeting the Historical District Construction Design Standards (HDCDS) and vinyl regulations.

The eighth item of business was consideration of a certificate of appropriateness (COA) application for the deck addition located at 10 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The ninth item of business was consideration of a certificate of appropriateness (COA) application for a carport addition for a detached garage located at 210 Kings Mountain Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Linda Lowman, seconded by Diane Hanlon, the Board unanimously conditionally approved the application as submitted based on the partial front gable having wood or hardi-plank siding to match the existing barn to cover metal trusses.

The tenth item of business was consideration of a certificate of appropriateness (COA) application for monument and wall signage for Quality Golf Carts to be located at 710 East Liberty Street and located in the Gateway Corridor Overlay District.

After discussion and upon a Motion by Diane Hanlon, seconded by Gene Gaulin, the Board unanimously conditionally approved the application as submitted based on the sign being refaced only and complying with signage requirements (only using 5% of façade for signage).

The eleventh item of business was documentation of certificate of appropriateness applications.

The twelfth item of business was an update regarding staff-approved certificates of appropriateness. Zoning Administrator Blackston indicated that there were no (0) staff-approved COA applications to report at this meeting.

There being no further business, the meeting was adjourned at 7:15 pm.

Respectfully submitted,

C. David Breakfield, Jr.
Planning Director

cc: File, Board of Architectural Review 4/3/2023
Dalton Pierce, City Manager